

20090514 RCCC Board of Directors Meeting

Board Members present:

Kim Heibel – 540-3428

Larry Heibel – 868-6790

Wayne Walkotten – 485-7797

Kelly Walkotten – 889-5973

Sharon Vander Boon – 662-4084

Elaine Christrup – 240-2617

Jeff Swets – 363-3587

Kim, our new president and superior geek project manager, opened our meeting with a pep talk about team work and growth. She introduced our agenda for the evening.

1. Charter (Plan) of Board of Directors – main focus terms are “Lead” “Mission” “Grow” “Thrive”
2. Roles and Responsibilities of the Board Positions:

a. President – Kim – reviewed the list per Member Guide with the additions of preparing agendas for BOD and provide support for activities. In addition -*newsletter input, *representative of our club to public and *welcome and new members and visitors.

b. Vice President – Jeff – reviewed the list per the MG and added *communicate the month’s program to Elaine for the newsletter and * have a back up program available. Program Time 20-30 minutes.

c. Secretary – Elaine – added to MG list *Communication/Marketing, *scheduling snack and coffee for the monthly meetings, *maintaining Membership Directory. Notes of ideas for the newsletter – seek input and articles from members, name last month’s visitors in the newsletter and make sure they receive a copy.

d. Treasurer – Wayne – does not have the records from Roger yet. No additions to MG list at this time, but did discuss a membership application form, communicating members’ information to Elaine so they receive the newsletter and that disbursements will be reviewed at our board meetings.

e. Competition Chairman – Sharon – MG list of responsibilities, plus *will be working with Kim on a script to be read each time competition is held. Purpose is as a reminder to the judges and to inform those present (especially visitors) as to our judging criteria. *The Year End competition including judge selection will be added to the duties of Competition Chairman.

f. Recording Committee – Larry – Position responsibilities per membership guide includes recording scores during competition and to keep records of monthly competition. This information is to be relayed to the secretary for the newsletter and to the web editor.

g. Digital Coordinator(s) – Brian/Kelly – No additions to the MG duties except the addition of seeing to the projection of images at year end competition.

3. Brainstorming session was very productive. We came up with over 50 items in these five categories: Operations, Publicity, Education, Social and Competition. See below Homework #2.

Homework:

- #1 – We'll begin work on an updated mission statement. Kim will be emailing us some statements she has gather from other clubs. Review and jot down ideas.
- #2 – Kim will be sending us the items we came up during the brainstorming session, grouped into our 5 categories. We are asked to rand each idea by category.
- #3 – Read the Members Guide
- #4 – Make sure to complete the survey online.

Items to be on future agendas:

1. VP Program Brainstorming Session
2. Marketing
3. Managing Competition and judging
4. Awards for Year End

Next meeting is June 10 – 7 PM at Walkotten's